

The re-organizational meeting and monthly meetings of the Plunketts Creek Township Board of Supervisors was called to order Monday January 3, 2022 at 7:05 PM in the township building.

PRESENT: Ray Lewis, Supervisor  
 John Blair, Supervisor  
 Jason Lewis, Supervisor  
 Patricia (Pat) Johnson, Secretary  
 Carrie Stine, Treasurer

Guests: Brad Stine, Matt Henderson, PG Energy, Annie Aumen, Scott & Jessica Mathias

Re-Organization Meeting

Organization

- Recognize newly elected Supervisor- Jason Lewis
- Appoint a temporary chairman  
 Supervisor Ray Lewis nominated Supervisor John Blair as temporary chairman with  
 Supervisor Jason Lewis seconding the nomination
- Organize under the supervision of a temporary chairman appointed by the supervisors.  
 The temporary chairman John Blair received nominations for a permanent chairman.  
 Supervisor Ray Lewis nominated John Blair for permanent Chairman with Supervisor  
 Jason Lewis seconding the nomination
- Nominate and elect a vice chairman and appoint a secretary and treasurer- Supervisor  
 John Blair nominated Supervisor Ray Lewis as Assistant Chairman with unanimous  
 approval.  
 Supervisor Ray Lewis made a motion to appoint Patricia Johnson for Secretary/Assistant  
 Treasurer and Carrie Stine to Treasurer/Assistant Secretary with unan
- Set regular meeting schedule dates and have Secretary publish this information in  
 newspaper in accordance with the Sunshine Law.
  - Dates in 2022 – February 7, March 7, April 4, May 2, June 6, July 5, August 1, August  
 29, October 3, November 7, December 5, December 26, 2022
  - Organizational meeting will be held January 2, 2023, and Auditor’s meeting January 3,  
 2023.
  - Road tours – April 2 and October 1 at 8:00 AM
- Motion to approve resolution 2022-01 to appoint Baker Tilly a certified and competent  
 public accountant to examine all the accounts of the Township of Plunketts Creek for the  
 fiscal year of 2021.  
 Supervisor Ray Lewis made motion with unanimous approval to approve the resolution  
 for Baker Tilly CPA to do the township audit for 2021.
- Payment amount for Public Auditors meetings attended by Secretary and or Treasurer-  
 \$10.00
- To pay the Supervisors elected/re-elected a salary of \$1875 per year in accordance with  
 State Act 68

- To continue to deposit general funds into Woodland then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases
- To continue to deposit general funds set up for electronic transfer directly into PLGIT general account.
- To deposit township state funds electronically to PLGIT
- To re-appoint Solicitor- David Smith, Chris Kenyon McCormick Law Firm as Township Solicitors
- To re-appoint R.K. Webster LLC as township Engineer
- To pay federal mileage rate (\$.58.5 per mile) for use of their vehicles for township business.
- To continue bonds on Secretary and Treasurer through DGK Insurance in amount of \$700,000.00 each.
- To pay general laborers of the township a rate of \$12.50 per hour, skilled laborers a rate of \$14.50 per hour, road supervisor a rate of \$15.50 per hour and to employ persons under the age of 18 by special consent of their parents.
- To give Roadmaster Brad Stine authorization to use his discretion when dealing with road maintenance emergencies.
- To join the PA. State Association of Township Supervisors and to subscribe to the Township News as approved by Township Supervisors.
- To authorize the Secretary and or Treasurer to purchase office supplies up to \$200.00 without prior authorization from Township Supervisors.
- To pay for lawn mowing of township grounds with Township mower the employee's rate.
- To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and do building maintenance.
- To re-appoint Gene Powlus, Rohland Engineering LLC as sewage officer
- The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbour's Cemetery entrance when requested prior to a burial service.
- To Reappoint Brad Stine to Roadmaster at a rate of \$16.50 per hour and federal mileage rate (\$.58.5 per mile) for use of his personal vehicle for township business
- The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township
- To appoint Ed Johns to the vacancy board
- PSAT conference – designate voting delegate – who may be attending. Supervisors stated no attendees for this years conference.
- To approve current Expense Policy for attendances to conferences and meetings.
- Actions approved by the board will not require a second: vote will be taken.
- Supervisors to make motion with unanimous approval for Supervisors all to be appointed as Roadmaster – Ray Lewis, John Blair, and Jason Lewis.
- As township has no quorum of auditors and the pay rate for the Supervisors was set by auditors for 2021 and the rate is not changing the township same roadmaster rate of \$16.50 will apply to Supervisors as Roadmaster for 2022.

Supervisors Ray Lewis made motion with unanimous approval to approval all the above for 2022.

Approval or correction of December 27th meeting minutes as printed- Supervisor Ray Lewis made motion with unanimous approval to accept the minutes as written.

Treasurer's Report: 2021 Profit/Loss Statement presented

Guests:

Reports:

- PCTVFD- No Report
- CII (Code Inspections Inc.)- No Report
- Planning Commission- No Report
- Recreation Commission- No Report
- Emergency Management Officer- No Report
- Roadmaster- No Report
- Library -No Report
- Sewage Officer  
Z239842- James Coleman – 13416 Rt. 87 Hwy – Probe/Percs - \$350.00
- Township Permit Officer  
Permit# 48-2021-078 – Joseph Livorno – 927 Hoppestown Road – Storage Unit

Continuing Business:

- Ambulance Update  
Brad received a phone call from Montoursville Fire Company and they would like to meet to discuss the continuation of the ambulance service they currently provide and see how to expand on the service along with Cascade Township – Brad to set up a meeting time for Supervisors
- American Rescue Plan- No Report
- Website update – No Report

New Business:

No new business currently

Dates to Remember:

- Supervisors – February 7<sup>th</sup>
- Planning Commission – January 19<sup>th</sup>
- Recreation – January 12<sup>th</sup>

Deeds Reviewed:

Correspondence and Communications:

- Beran Environmental – Erosion and Sediment Act coverage – Mallory Pads B & C access
- Seneca Resources – Gas Well tax parcel # 14-249-100- Gamble Township- Gamble Pad 2

Checks Reviewed and Signed with Meeting Adjourned at 7:30

Respectfully Submitted

Patricia Johnson – Secretary Plunketts Creek Township

