

The re-organizational meeting and monthly meetings of the Plunketts Creek Township Board of Supervisors was called to order Tuesday January 2, 2024, at 7:00 PM in the township building.

PRESENT: John Blair, Chairman Supervisor
Ray Lewis, Vice Chairman Supervisor
Jason Lewis, Supervisor
Patricia (Pat) Johnson, Secretary
Carrie Stine, Treasure

Attendees: Scott & Jessica Mathias, Jess and Josh Harding, Ray Murphy, Dave and Annie Aumen, and Brad Stine

Organization Agenda

- Appoint a temporary chairman or have the 2023 chairman start the meeting. John Blair 2023 chairman started the meeting and took nominations for chairman and vice chairman for 2024. Supervisor Jason Lewis nominated Ray Lewis as chairman supervisor with unanimous approval. Supervisor Ray Lewis nominated Supervisor Jason Lewis as vice chairman with unanimous approval.
- Organize under the supervision of new chairman.
- Appoint a secretary and treasurer- Supervisor John Blair made motion to appoint Patricia Johnson, Secretary/Assistant Treasurer and Carrie Stine, Treasurer and Assistant Secretary with unanimous approval.
- Set regular meeting schedule dates and have the Secretary publish this information in the newspaper in accordance with the Sunshine Law.
 - Dates in 2024 – February 5, March 4, April 8, May 6, June 3, July 1, August 5, August 26, October 7, November 4, December 2, December 30, 2024. Organization meeting will be held on Monday January 6, 2025.
 - Road tours – at 8:00 AM at the discretion of Roadmaster on April 6 and October 5, 2024.
- Motion to approve resolution 2024-01 to appoint Baker Tilly a certified and competent public accountant to examine all the accounts of the Township of Plunketts Creek for the fiscal year of 2023 fee range from \$7,630 to \$8,670. Supervisor Jason Lewis made a motion to approve CPA for 2023 audit with unanimous approval.
- Payment amount for Public Auditors (CPA firms) meetings attended by Secretary and or Treasurer- \$10.00- currently no elected auditors for meeting attendance.
- To pay the Supervisors elected/re-elected a salary of \$1875 per year in accordance with State Act 68
- To continue to deposit general funds into Woodland then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases.
- To continue to deposit general funds set up for electronic transfer directly into PLGIT general account.
- To deposit township state funds electronically to PLGIT

- To re-appoint Solicitor- Chris Kenyon McCormick Law Firm as Township Solicitor.
- To re-appoint R.K. Webster LLC as township Engineer
- To pay federal mileage rate (\$0.67 per mile) for use of their vehicles for township business.
- To continue bonds on Secretary and Treasurer through DGK Insurance in amount of \$800,000.00 each.
- To pay general laborers of the township a rate of \$12.50 per hour, skilled laborers a rate of \$14.50 per hour, road supervisor a rate of \$15.50 per hour and to employ persons under the age of 18 by special consent of their parents.
- To give Roadmaster Brad Stine authorization to use his discretion when dealing with road maintenance emergencies.
- To join the PA. State Association of Township Supervisors and to subscribe to the Township News as approved by Township Supervisors.
- To authorize the Secretary and or Treasurer to purchase office supplies up to \$200.00 without prior authorization from Township Supervisors.
- To pay for lawn mowing of township grounds with Township mower the employee's rate.
- To pay all employees of the township their regular hourly rate to act as building caretakers and do building maintenance.
- To appoint SEO Services of Paul Baran, 7966 Route 487, Dushore, PA 18617 as sewage officer.
- The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbours Cemetery entrance when requested prior to a burial service.
- To Reappoint Brad Stine to Roadmaster at a rate of \$16.50 per hour and federal mileage rate (\$0.67 per mile) for use of his personal vehicle for township business
- The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of the township.
- To appoint Ed Johns to the vacancy board
- PSAT conference – designate voting delegate – who may be attending.- no one at this time
- To approve current Expense Policy for attendances to conferences and meetings.
- Actions approved by the board will not require a second: a vote will be taken.
- Supervisors to make motion with unanimous approval for Supervisors all to be appointed as Roadmaster – Ray Lewis, John Blair, and Jason Lewis.
- As the township has no quorum of auditors and the pay rate for the Supervisors was set by auditors for 2021 and the rate is not changing the township same roadmaster rate will apply to Supervisors as Roadmaster for 2024.

All of the above is approved by motion made by Supervisor John Blair with unanimous approval.

Treasurer's Report: 2023 Profit/Loss Statement presented.

January Monthly Meeting Agenda:

Guests: None

Approval or correction of December 26th meeting minutes as printed. Supervisor John Blair made a motion to approve the minutes as written with unanimous approval.

Reports:

- PCTVFD – No report
- CII (Code Inspections Inc.)- No Report
- Planning Commission- No Report
- Recreation Commission
 - Annie Aument stated that Santa’s Breakfast went well. The Recreation Commission would like to introduce a summer program, maybe one night a week. Supervisors agreed with the condition the Recreation Commission puts a plan in place. Recreation has plans for Easter, Halloween, Breakfast with Santa, and summer night recreation for 2024.
 - Annie also brought up paint chipping in recreation room where carpet was laid. Permission was given for the painter to touch up and submit bill.
 - It was also mentioned that the bylaws of the Recreation Commission need to be updated and reviewed. Supervisors will attend the Recreation Commission meeting to discuss.
- Emergency Management Officer -No Report
- Roadmaster- No Report
- Library – window blinds for the library were discussed – Annie got pricing from Lowe’s of \$50.00 per window but she is going to check into other places mentioned during the meeting like Association for the Blind and Spring Windows.
- Sewage Officer- No Report
- County Zoning – No Report
- Township Permit Officer- No Report
- Secretary Notes – Secretary mentioned new thresholds for bids received in 2024.
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Continuing Business:

- PEMA update on flood properties-letter in Supervisors packet – will get final answer by January 30, 2024.
- Lower Manor Road Repair- email sent to Engineer with Brad & Ray’s contact information.
- Ambulance service- Supervisor Jason Lewis to set up meeting of Supervisors, Cascade Township and Montoursville Fire Company.
- Purchase 2024 Truck -Loan amount \$126,170- amount down payment to Watson = \$30,000.

Rate Tax Fee	6.00%
Term	5 years
Payment	\$2,456
- Woodland Bank- Mausoleum- contacted Attorney Chris Kenyon. He will handle this until everything is in place. Bank will need to dissolve trust with courts.

New Business: None

Dates to Remember:

- Supervisors – February 5th
- Planning Commission – January 17th if needed.
- Recreation Commission – January 10th if needed.

Deeds Reviewed:

- 48-213-102A – Thomas & Beth Stubler – to Commonwealth of PA solely for use of the PA Game Commission – 53 acres on Mocks Run Road
- 48-213-134&134B – Northcentral PA Conservancy (Butters property) to Commonwealth of PA solely for the use of the PA Game Commission – 52.5 acres on Cabbage Hollow Road

Correspondence and Communications:

Checks Reviewed and Signed

Meeting Adjourn: 7:40 PM

