

***Plunketts Creek Township Supervisor Special  
Meeting Minutes***

April 21, 2016

**I. Call to order**

Supervisor Ray Lewis called to order the special meeting of the Plunketts Creek Township Supervisors at 7:00 PM on April 21, 2016 at Township building.

**II. Attendees**

Attending from Codes Inspection – Jim Fenstemacher and Angie Snyder, Plunketts Creek Treasurer Carrie Stine, Roadmaster Brad Stine and EMA Tom Schafer

**III. New business**

- a) Secretary Pat Johnson read email from Attorney Chris Kenyon as an outline on how the Property Maintenance Ordinance should be enforced.
- b) A 30 day letter should be sent first giving the property owner 30 days to clean up or advise their solution – Codes Inspection to be copied on this letter.
- c) If no response from property owner the Township is to notify codes for inspection of property and posting.
- d) Send template of second notice of hearing letter to Codes Inspection so Angie can follow up after inspecting problem to send out and copy Chris Kenyon and the township on hearing dates.

The Flood Plain Ordinance was discussed – the ordinance will be passed as a stand-alone Ordinance and not part of the Zoning Ordinance at this time. In doing this the Township can approve the Flood Plain Ordinance in the time allotted by County and FEMA. Tom Schafer to send Flood Plain Ordinance to Leslie Rhoades and County at the same time for their prior approval. Tom will advise when he receives confirmation so Township can advertise 7 days prior to approving during a special meeting which also must be advertised and posted.

Recreation wants to meet with the Supervisors on May 12<sup>th</sup> to discuss their rules of engagement that the Supervisors approved in December 2015.

**IV. Adjournment**

Supervisor Ray Lewis adjourned the meeting at 8:30 PM.

Minutes submitted by: Patricia Johnson, Secretary, Plunketts Creek Township