

The monthly meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday June 1, 2015 at 7:00 PM in the Township building.

PRESENT: Gary Abernatha, Supervisor
Ray Lewis, Supervisor
John Blair, Supervisor
Patricia (Pat) Johnson, Secretary
Carrie Stine, Treasurer
Brad Stine – PCTVFC
Jim Etzel – Planning Commission

Guests: MaryAnn Lewis, Audrey Moon, Christy Moyer, Julie Lewis, Theresa Sullivan, Allison Everhart, Christy Everhart, Karen Frock, Theresa Luetz, Jean Fetterman, Sue Harris, Ray Murphy, Maggie Emery and visitors from Cascade Township and others not named.

Supervisor John Blair made motion with unanimous approval to accept the May meeting minutes as written.

Theresa Sullivan stated that Recreation has three new hires for the Summer Recreation program – they are Molly Harris @\$9.00/hour, Tracy Martinez @ \$10.00/hour, and Toriann Jolin, returning applicant @\$10.00.

Board members present for interviews were Brandi Fry, Julie Lewis, Valerie Brown & Teri Breon. All agreed the applicants were capable and willing to perform the requirements for Recreation employment. Applicants are current with the required clearances.

Supervisor John Blair made a motion with unanimous approval to accept the applicants as stated.

Theresa brought up a discussion about payroll as the Township pay cycle runs month to month not every two weeks as Recreation has paid in the past. Due to auditors recommendation all employees of the Township should be paid on the same cycle to maintain accurate payroll records. Recreation looked at an outside service Paychex but due to the cost and the fact that payroll would need to then be duplicated into the Townships system the Supervisors denied the request. Discussion went back and forth with Christy Moyer stating the Treasurer's job description does state payroll for recreation may be done every two weeks.

The Supervisors discussed with Supervisor John Blair making a motion with unanimous approval that Recreation be paid every two weeks for the year 2015.

Waiver of Liability and Volunteer and Employee acknowledgements of that waiver were presented to Recreation for signatures from parents this year with children in Recreation and also by the volunteers and employees working with Recreation. Christy Moyer stated she felt that insurance the Township carried is enough and the Waivers were unreasonable. Secretary Pat Johnson will check again with the insurance company and solicitor to see if the Township

needs to go forward with the Waivers and to make sure the waivers are during summer recreation only. The Supervisors will the inform Recreation of the final decision.

REPORTS:

PCTVFD:

Information about the background checks was discussed and fact finding given to Brad.

Emergency Management:

Plunketts Creek has received flood information that will be passed on to Tom Schafer to look into and research.

Recreation Commission:

Minutes of meeting were emailed – also the bank account statement address was changed and will come to the Township for the Secretary to balance monthly.

CII (Code Inspections Inc.):

- LY/PC 15-0005 Larry & Michelle Eckert – 1815 Lower Manor Road, Install new manufactured home on engineered flood resistant foundation with deck. - \$ 910.61

Planning Commission:

No Report – but with the November election and Jim Etzel may be taking over as Supervisor – Jim recommended the Planning Board vacancy be advertised via the website and also in the Fall Newsletter.

Roadmaster:

Dunwoody Road is tarred/chipped but Brad feels they may have missed areas that should have been done near the Grouse Club.

The 450 is at Dangles Garage as it is not running right – Dangle's is working on it to see what the problem may be.

Sewage Officer:

- Z112871/Z191505 – Pier 87 – Install two 2000 gallon grease traps/5 probes-10 hole perc- \$ 994.00
- Z159410 – Dana Cioffi- 12999 St. Rt 87 – Design review-Repair Permit - \$ 410.00
- Z112753 – Jonathan Butterfield- 939 Lower Manor Rd – Observe 2 probes/1 perc - \$370.00

Zoning Officer:

- PC15-06 – Larry Eckert, Lower Manor Road – SFD on piers - \$ 397.80

Continuing Business:

- Brad has emailed pictures to FEMA for approval for spreading gravel and making parking area at the Brown/Woodward properties. Also a request was submitted to see if the properties can be divided. No letter of Ok to go forward has been received.
- Zoning Ordinance – gas well drilling inclusion – Draft has been sent to Planning Commission who will review at their June meeting
- FBI background checks for Fire Company – Solicitor has stated there is a bit of confusion on this new law – materials gathered from PSATS and the law itself does state Firemen will need all three background checks as well as Recreation and anyone who is involved in the direct contact with children

New Business:

- Sidewalks out front with wheelchair accessibility and discussion on bathrooms – making one wheelchair accessible. – Bid was presented by J&S Construction to do the sidewalk over in front of the building and at the same time to put in wheelchair accessibility. Supervisor John Blair made a motion with unanimous approval to accept the \$4800.00 bid to do the work from J&S Construction after summer recreation is over.

The Supervisors stated the Secretary should call Steve Bastian to get a quotation on re-doing the bathrooms – maybe making one a wheelchair accessible bathroom. Christy Moyer stated that codes told her years ago it would be hard to re-do the bathrooms and if they did not need to be done not to do them. Unfortunately the bathrooms are in dis-repair and should be updated as the flooring is also coming up.

- Clean Up Day report
Total Costs for Clean-up day were \$948.42
Total Donations received were \$392.00
Total Cost to Township \$556.42 without the cost of payroll being added.
- Lycoming County Comprehensive Plan- asking for members of the Planning Commission, Zoning Hearing Board and the Zoning Officer information sent to county so they can seek members to be on the committee for this 2 year event.

Dates to Remember:

- Supervisors Meeting - July 6
- Planning Commission- June 17
- Recreation Commission - June 8

Deeds Reviewed:

- Nancy J Mihalo & Joseph Michael Mihalo, husband to Nancy J Mihalo & Joseph Michael Mihalo her husband – tax parcel 48-291-145 off Rt 87 (estate of Watson E. Hill)
- Jason M Metzger & Michelle L Metzger formerly Michelle Le. DeGregorio, his wife to Jason M Metzger & Michelle L. Metzger, his wife, 9484 Rte 87 Highway
- Howard J Lamade Jr. to Kurt R. Lamade – Parcel # 48-252-140

Mail Received:

- Anadarko – Salt Run Hunting Club – A-201H, Cascade Township
- Lyc County Board of Commissioners- Federal Fiscal Year 2015 Community Development Block Grant Program

Meeting Adjourned at 8:45 PM

Respectfully Submitted,
Patricia Johnson, Secretary