

The re-organizational meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday January 5, 2015 at 7:00 PM in the township building.

PRESENT: Gary Abernatha, Supervisor
 Ray Lewis, Supervisor
 John Blair, Supervisor
 Patricia (Pat) Johnson, Secretary
 Jim Etzel, Tom Schafer, Audrey Moon, Annie Auman,

Guests: MaryAnn Lewis, John McCarty, Karen Frock, Keith Hinkel

At 7:00 Supervisor Ray Lewis temporary chairman called the reorganization meeting to order. Supervisor Gary Abernatha nominated Ray Lewis as Chairman with unanimous approval. Supervisor Ray Lewis nominated John Blair as Vice Chairman with unanimous approval.

Supervisor Ray Lewis re-appointed Patricia Johnson as Secretary and Carrie Stine as Treasurer with unanimous approval.

During the re-organizational meeting the following were set:

Supervisor John Blair made a motion to accept the dates for the upcoming Supervisors meetings for publication in the Williamsport Sun Gazette with unanimous approval. February 2, March 2, April 6, May 4, June 1, July 6, August 3, August 24, October 5, November 2, December 7, December 28 with meeting on January 4, 2016 for re-organizational meeting and Auditors meeting on January 5, 2016 if needed.

Dates for Planning and Recreation also were approved and will be published.

Motion to approve resolution 2015-01 to appoint Baker Tilly formerly ParenteBeard a certified and competent public accountant to examine all of the accounts of the Township of Plunketts Creek for the fiscal year of 2014 was made by Supervisor Ray Lewis with unanimous approval.

- The payment amount of \$10.00 per meeting was set for Auditors meetings attended by the Secretary and Treasurer.
- Payment Supervisors elected/re-elected in 2009-2014 salary of \$1875 per year in accordance with State Act 68
- To continue to deposit general funds into Susquehanna Bank then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases and to deposit township state funds electronically to PLGT.

- To deposit township state funds electronically to PLGIT.
- To re-appoint Solicitor – David Smith, McCormick, Reeder as Township Solicitor
- To re-appoint URS, Tim Wentz as Township Engineer
- To pay federal mileage rate (\$.575 per mile) for use of their vehicles for township business.
- To continue bonds on Secretary and Treasurer through DGK Insurance
- To appoint a Roadmaster at the rate of \$13.50 per hour and federal mileage rate of (\$.575 per mile) for use of their truck in lieu of the township truck. The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township.
- To pay general laborers of the township a rate of \$8.00-\$10.00 per hour, skilled laborers a rate of \$10.00-\$11.50 per hour, road supervisor a rate of \$12.50 per hour and to employ persons under the age of 18 by special consent of their parents.
- To give Supervisor Ray Lewis authorization to use his discretion when dealing with road maintenance emergencies.
- To retain the same fee schedule of Ordinance #2 in regards to Junk Dealers and junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964. Fee schedule is as follows:
 - Less than 15,000 square feet -\$150.00
 - More than 15,000 square feet but less than 40,000 square feet -\$175.00
 - More than 40,000 square feet - \$ 200.00
- To join the PA. State Association of Township Supervisors and to subscribe to the Township News for each Supervisor, Secretary, Zoning Officer, and Solicitor, Members of the Planning Commission, Zoning Hearing Board, Auditors, Roadmaster and Emergency Management Coordinator.
- To pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the township asks them to act upon and pay the federal mileage rate (\$.575 per mile) to attend any hearing.
- To authorize the Secretary and or Treasurer to purchase office supplies up to \$200.00 without prior authorization from Township Supervisors.
- To pay for lawn mowing of township grounds with Township mower the employee's rate of \$ 10.50 per hour.
- To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and do building maintenance.
- To appoint Lycoming County Planning Commission, Rod Heindel, Zoning Officer and to pay a flat rate of \$2.00 per capita per year with no mileage reimbursement according to job description outline of 7/2/79
- To appoint Gene Powlus, Rohland Engineering LLC as sewage officer
- The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbours Cemetery entrance when requested prior to a burial service.
- Supervisor Gary Abernatha made a motion to appoint Brad Stine to Roadmaster at a rate of \$13.50 per hour and federal mileage rate (\$.575 per mile) for use of his personal vehicle for township business with unanimous approval.

- To re-appoint Joel Wessner and David Ambrose to additional four (4) year terms on the Township Planning Commission. Both of their current terms expire 1/31/15. Resolution 2015-05-01 was signed by Supervisors.
- Approval to continue the expense policy for elected and appointed officials per copy attached to January 3, 2007 minutes
- The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbour's Cemetery entrance when requested prior to a burial service.

Actions approved by the board will not require a second:

Supervisor Ray Lewis made a motion with unanimous approval to accept the re-organization listing.

Supervisor John Blair made a motion with unanimous approval to accept the December 29th meeting minutes with correction to spelling of Riprap.

Treasurer's Report: 2014 Profit/Loss Statement presented

MaryAnn Lewis stated she wanted to Thank Supervisor Ray Lewis for all he has done as Roadmaster for Plunketts Creek Township. She wanted it noted that Ray has done an excellent job and during the 2011 flood Ray was the go to person for all the Township residents. The residents appreciated all Ray did and are sorry to see him resign as Roadmaster.

Supervisor Ray Lewis stated he appreciated MaryAnn's input and the residents of Plunketts Creek and that he is not going anywhere but has stepped in the Chairperson position which he feels he cannot do both – Ray stated he will be working closely with the new Roadmaster Brad Stine.

MaryAnn Lewis also requested the Township purchase covers for the air conditioners- Supervisor Ray Lewis made a motion with unanimous approval to purchase covers. He will follow up and measure for sizing.

REPORTS:

- Emergency Management – No report
- PCTVFD: - No report
- Recreation Commission: - No report
- CII (Code Inspections Inc.): No report
- Planning Commission: No meeting
- Roadmaster

Supervisor Ray Lewis stated the deflector was purchased for the plow. Scaife Road is now completed with the berm being fixed as he should have stated shoulder instead of berm when instructing contractor on work.

- Sewage Officer – No report
- Zoning Officer – No report

Continuing Business:

- Britt & Diane Bassett request to lease flood properties (Brown & Woodward)
FEMA request for rough sketch of where on the property gravel is to be placed.

This will remain on continuing business but is tabled until such time as FEMA approves the gravel for parking.

- Zoning Ordinance – gas well drilling inclusion

Secretary Patricia Johnson will contact Katie Hunter to meet at the next Township meeting if she is available.

- Property Maintenance Ordinance enforcement

Supervisor Gary Abernatha made a motion with unanimous approval to accept contract from Codes Inspection to enforce – contract was signed and will be returned to Codes

- Auditor General Audit of Liquid Fuels years ending 2011, 2012 and 2013 with emphasis on transactions done in 2011 on Tuesday 13th and 14th if necessary.
- FEMA –Flood Insurance rate map letter given to Tom Schafer as he will attend the meeting.

New Business:

- PSAT conference – designate voting delegate – currently no delegate is appointed as the Township does not have anyone attending the conference this year.
- Deputy Tax Collector Clarification – Act 164 – was informational only for this meeting and will be put on the agenda for February.
- Gateway – Robin Feaster escrow check approved for return along with the receipts for work the Township paid out of her escrow account
- Bidding requirements for 2015 released
Purchases \$.01 - \$10,499.99 – no phone quotes or bidding is necessary
Purchases \$10,500.00 - \$19,399.99 written or telephone quotes required
Purchase \$ 19,400.00 – Public bidding is required

Dates to Remember:

- Supervisors Meeting –February 2rd
- Planning Commission – January 21st
- Recreation Commission –January 19th

Deeds Reviewed:

- R Mark Lusk, Sheriff to Bank of America – property at 87 Marshall Lane

Mail Received:

- Exco Resources – Dunwoody Pad-proposal to move access road entrance for the Dunwoody Pad (ESX11-081-0159) project to accommodate property owner permit upgrade to ESCGP-2 permit.
- Lycoming County Planning – Summit to be held at Pennsdale Civic Center on January 29th inclusive of agenda – Municipal Training series, hazard plan, US ACE housing study, Partnerships, EMS and municipal concerns. (See Secretary for further information if interested.
- PLGIT – letter introducing online services

Meeting Adjourned at 7:35 PM
Respectfully Submitted,
Patricia Johnson, Secretary