

The re-organizational meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday January 6, 2014 at 7:00 PM in the township building.

PRESENT: Gary Abernatha, Supervisor  
Ray Lewis, Supervisor  
John Blair, Supervisor  
Patricia (Pat) Johnson, Secretary/Assistant Treasurer  
Carrie Stine – Treasurer/Assistant Secretary  
Brad Stine, Jim Etzel and Gloria Lewis, Tom Schafer, Audrey Moon, Annie Auman, Theresa Sullivan

Guests: Marvin Springman and Jonathan Kula

At 7:05 Supervisor Ray Lewis temporary chairman called the reorganization meeting to order. Supervisor Ray Lewis nominated Gary Abernatha as Chairman with unanimous approval. Supervisor Gary Abernatha nominated Ray Lewis as Vice Chairman with unanimous approval.

Gary Abernatha re-appointed Patricia Johnson as Secretary/Assistant Treasurer and Carrie Stine as Treasurer/Assistant Secretary with unanimous approval.

During the re-organizational meeting the following will set:

Dates for the upcoming meeting were approved and will be advertised. January 6, February 3, March 3, April 7, May 5, June 2, July 7, August 4, August 25, October 6, November 3, December 1, December 29. Meeting on January 5, 2015 for re-organizational meeting and Auditors meeting on January 6, 2015

The payment amount of \$10.00 per meeting was set for Auditors meetings attended by the Secretary and Treasurer.

Payment Supervisors elected/re-elected in 2009-2014 salary of \$1875 per year in accordance with State Act 68

To continue to deposit general funds into Susquehanna Bank then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases and to deposit township state funds electronically to PLGT.

To deposit township state funds electronically to PLGIT.

To re-appoint Solicitor – David Smith, McCormick, Reeder as Township Solicitor

To pay federal mileage rate of (\$.56 per mile) for use of a personal vehicle for Township business. To pay Secretary wages of \$7000.00 per year and a Treasurer's wages of \$6000.00 per year and a Webmaster wage at \$15.00 per hour.

To continue bonds on Secretary and Treasurer through DGK Insurance in the amount of \$250,000 each

To appoint a Roadmaster at the rate of \$13.50 per hour and federal mileage rate of (\$.56 per mile) for use of their truck in lieu of the township truck. The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township.

To appoint the three Supervisors as Roadmaster at the rate of \$13.50 per hour and federal mileage rate (\$.56 per mile) for use of their vehicles for township business.

To pay general laborers of the township a rate of \$8.00-\$10.00 per hour, skilled laborers a rate of \$10.00-\$11.50 per hour, road supervisor a rate of \$12.50 per hour and to employ persons under the age of 18 by special consent of their parents.

To give Supervisor Ray Lewis authorization to use his discretion when dealing with road maintenance emergencies

To retain the same fee schedule of Ordinance #2 in regards to Junk Dealers and junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964. Fee schedule is as follows:

Less than 15,000 square feet -\$150.00

More than 15,000 square feet but less than 40,000 square feet -\$175.00

More than 40,000 square feet - \$ 200.00

To join the PA State Association of Township Supervisors and to subscribe to the Township News for each Supervisor, Secretary, Zoning Officer, and Solicitor, Members of the Planning Commission, Auditors, Roadmaster and Emergency Management Coordinator

To pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the township asks them to act upon and pay the federal mileage rate (\$.56 per mile) to attend any hearing.

To authorize the Secretary and or Treasurer to purchase office supplies up to \$200.00 without prior approval.

Supervisor Ray Lewis made a motion with unanimous approval to set the \$200.00 limit on office supplies for Secretary and Treasurer purchases.

To pay for lawn mowing of township grounds with new mower purchased with employee's rate of \$ 10.50 per hour to Victor Hakes

Supervisor John Blair made a motion with unanimous approval to hire Victor Hakes as an employee to mow the lawn.

To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and do building maintenance.

To appoint Lycoming County Planning Commission, Rod Heindel, Zoning Officer and to pay a flat rate of \$2.00 per capita per year with no mileage reimbursement according to job description outline of 7/2/79

To appoint Gene Powlus, Rohland Engineering LLC as sewage officer

To request the auditors approval for the use of the Supervisors car or rental of a van for the semiannual road inspections and to pay the Supervisor elected prior to 2009 \$75.00 for each road inspection.

To request the auditors approval of the federal mileage rate (\$.56 per mile) for the Supervisors when using their vehicle to perform township business.

Approval to continue the expense policy for elected and appointed officials per copy attached to January 3, 2007 minutes

The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbours Cemetery entrance when requested prior to a burial service.

To request the auditors approval for Gary Abernatha to be the township mechanic at a rate of \$18.50 per hour

Actions approved by the board will not require a second:

Supervisor John Blair made a motion to accept the re-organization listing.

Auditors to set the following:

- To continue bonds on the Treasurer and Assistant Treasurer through DGK Insurance in the amount of \$250,000 each
- Appointed a Roadmaster at the rate of \$13.50 per hour and federal mileage rate of (\$.56 per mile) for use of their truck in lieu of the township truck. The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township.
- Appointed the three Supervisors as Roadmaster at the rate of \$13.50 per hour and federal mileage rate (\$.56 per mile) for use of their vehicles for township business.
- Request the auditors approval for the use of the Supervisors car or rental of a van for the semiannual road inspections.

- Request the auditors' approval of the federal mileage rate (\$.56 per mile) for the Supervisors when using their vehicle to perform township business.
- Approval to continue the expense policy for elected and appointed officials per copy attached to January 3, 2007 minutes
- To request the auditors approval for Gary Abernatha to be the township mechanic at a rate of \$18.50 per hour
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Annie Aumen stated a second Township Mechanic should be appointed due to Gary Abernatha being semi-retired- the item was tabled as the Township does not have a second mechanic in mind at this time.

Supervisor Ray Lewis made a motion to approve the December end of year meeting minutes as printed with unanimous agreement.

REPORTS:

- Emergency Management: Tom Schafer stated the radios are installed. He would like to check into acquiring amber lights for the bucket truck for safety purposes.

Supervisor Ray Lewis made a motion with unanimous approval Tom should purchase and have installed the amber lights on the bucket truck.

- PCTVFD:

Brad Stine has checked the Township's contact list for the Fire Company and finds it updated and correct. Brad also stated the Fire Company will be training with the gas company and will be soliciting donations.

- Recreation Commission:

Theresa inquired as to why the commission was not receiving the budget monies left in the payroll budget for recreation as in past years. It was explained to Theresa that recreation should have not been receiving any budget monies from payroll. Payroll is paid by Plunketts Creek Township and any monies not spent would legally go back into the Township funds. Since Recreation would like to purchase equipment shed Theresa was told to get estimates and present them to the Supervisors. This type of expense can come out of the Act 13 monies received from the gas wells.

Supervisor Ray Lewis made a motion with unanimous approval to give the Recreation Commission \$5000.00 for expenses and the Township will stay with the \$4000.00 budget for payroll.

- CII (Code Inspections Inc.): No report
- Planning Commission:

Jim Etzel stated there was not a meeting in December – Jim also brought up some terms that will be expiring on the commission.

- Roadmaster –

The tires are on the 450 but the new cinder spreader is broke but has been repaired by Ray and Emerson.

- Sewage Officer – No report
- Zoning Officer – No report

Continuing Business:

- Dunwoody Road – Completeness Notice for DEP Permit No E41-652-will take 93 working days to determine whether permit application is technically adequate and scientifically sound for a permit decision –target date 5/2/2014.
- Recreational Area –Obrien Property- Township will need to send John Lavelle a letter describing exactly what they wish to see happen at this property. Include the square footage for parking areas, details on the dry hydrant, pictures and a rough layout of where certain things will be located.

New Business:

- PSAT conference – Designate voting delegate

Supervisor Gary Abernatha made a motion with unanimous approval for Supervisor Ray Lewis is the voting delegate for the PSAT conference.

- Payroll timesheets for Township employees –when due and hours worked review.
- DKG Insurance – Cost to Increase Crime coverage on each position of AMB Captain, Financial Secretary and Alternate AMB Member to \$ 250,000 and \$ 300,000- this email was to be sent to Fire Company and came to Township in error.

Dates to Remember:

- Supervisors Meeting –February 3rd
- Planning Commission – January 15th
- Recreation Commission –January 20th

Deeds Reviewed:

Mail Received:

- Inflection Energy LLC – State Game Lands Smith 5H, Gamble Township

CHECKS APPROVED AND SIGNED

Meeting Adjourned at 8:30 PM

Respectfully Submitted,  
Patricia Johnson, Secretary