

The regular end of year meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday January 7, 2013 at 7:00 PM in the township building.

PRESENT: Gary Abernatha, Supervisor  
Marvin Springman, Supervisor  
Ray Lewis, Supervisor  
Patricia (Pat) Johnson, Secretary/Assistant Treasurer  
Brad Stine, Jim Etzel and Gloria Lewis

Guests: Christy Moyer, MaryAnn Lewis, Annie Aumen, Glenn Johns, Bill Alsted, Lyn Alsted, Greg Moyer, Audrey Moon, Pastor Ben Hubbell

At 7:05 Supervisor Ray Lewis temporary chairman called the reorganization meeting to order. Supervisor Marvin Springman nominated Gary Abernatha as Chairman with unanimous approval. Supervisor Gary Abernatha nominated Ray Lewis as Vice Chairman with unanimous approval. Gary Abernatha appointed Patricia Johnson as Secretary/Assistant Treasurer with unanimous approval.

During the re-organizational meeting the following will set:

Dates for the upcoming meeting were approved and will be advertised. Meeting dates for 2013 are January 7, February 4, March 4, April 8, May 6, June 3, July 1, August 5, August 26, October 7, November 4, December 2, December 26, January 6, 2014 and Auditors meeting on January 7, 2014. Road inspections will be April 6 & October 6 at 8 AM

The payment amount of \$10.00 per meeting was set for Auditors meetings attended by the Secretary.

Payment Supervisors elected prior to 2009 \$ 75.00 per meeting and to pay the Supervisors elected/re-elected in 2009-2012 a salary of \$1875 per year in accordance with State Act 68

To continue to deposit general funds into Susquehanna Bank then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases and to deposit township state funds electronically to PLGT.

To deposit township state funds electronically to PLGIT.

Garth Everett was appointed as the Township Solicitor along with the McCormick Law Firm

To pay the Township Secretary \$7000 per year and to pay Treasurer \$ 6000.00 per year for clarification of 2013 budget and to pay federal mileage rate (\$.565 per mile) for use of their vehicles for township business – Auditor Anne Aumen opposed the salaries set as poor fiscal

budgeting although the salaries have been budgeted the same for the last two years prior to 2013.

To pay general laborers of the township a rate of \$8.00-\$10.00 per hour, skilled laborers a rate of \$10.00-\$11.50 per hour, road supervisor a rate of \$12.50 per hour and to employ persons under the age of 18 by special consent of their parents.

Gave Marvin Springman authorization to use his discretion when dealing with road maintenance emergencies

Retain the same fee schedule of Ordinance #2 in regards to Junk Dealers and junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964. Fee schedule is as follows:

Less than 15,000 square feet -\$150.00

More than 15,000 square feet but less than 40,000 square feet -\$175.00

More than 40,000 square feet - \$ 200.00

Join the PA. State Association of Township Supervisors and to subscribe to the Township News for each Supervisor, Secretary, Treasurer, Zoning Officer, and Solicitor, Members of the Planning Commission, Auditors, Roadmaster and Emergency Management Coordinator

Pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the township asks them to act upon and pay the federal mileage rate (\$.565 per mile) to attend any hearing.

Authorize the Secretary and or Treasurer to purchase office supplies.

To pay Victor Hakes an independent contractor for lawn mowing of township grounds with employee's personal mower at a rate of \$ 10.50 per hour.

To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and do building maintenance.

Appoint Lycoming County Planning Commission, Rod Heindel, Zoning Officer and to pay a flat rate of \$2.00 per capita per year with no mileage reimbursement according to job description outline of 7/2/79

Appoint Gene Powlus, Rohland Engineering LLC as sewage officer

The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbour's Cemetery entrance when requested prior to a burial service.

Above Actions approved by the board will not require a second:

Auditors to set the following:

- To continue bonds on the Treasurer and Assistant Treasurer through DGK Insurance in the amount of \$250,000 each
- Appointed a Roadmaster at the rate of \$13.50 per hour and federal mileage rate of (\$.565 per mile) for use of their truck in lieu of the township truck. The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township.
- Appointed the three Supervisors as Roadmaster at the rate of \$13.50 per hour and federal mileage rate (\$.565 per mile) for use of their vehicles for township business.
- Request the auditors approval for the use of the Supervisors car or rental of a van for the semiannual road inspections and to pay the Supervisor elected prior to 2009 \$75.00 for each road inspection.
- Request the auditors' approval of the federal mileage rate (\$.565 per mile) for the Supervisors when using their vehicle to perform township business.
- Approval to continue the expense policy for elected and appointed officials per copy attached to January 3, 2007 minutes
- To request the auditors approval for Gary Abernatha to be the township mechanic at a rate of \$18.50 per hour

Annie Aumen stated a second Township Mechanic should be appointed due to Gary Abernatha being semi-retired.

Supervisor Ray Lewis made a motion to approve the December end of year meeting minutes as printed with unanimous agreement with the exception that minutes should be changed to state that Christy Moyer was not in executive session but called in later.

Christy Moyer read a prepared letter to the Supervisors in reference to her not being re-appointed to the position of Treasurer. MaryAnn Lewis followed with another prepared letter with questions as to why Christy Moyer was not re-appointed to the Treasurer's position.

The regular meeting was adjourned at 7:20 PM so the Supervisors could hold an executive session. The Supervisors returned and called the regular meeting back to order at 7:31 PM with the following statement:

Section 701 of the Second Class Township code states the board of supervisors shall appoint a township treasurer to serve at the pleasure of the board of supervisors. (53 P.S. §65701) Supervisor Gary Abernatha stated the Supervisors did not reappoint at their pleasure.

REPORTS:

- Emergency Management: No report
- PCTVFD: No report
- Recreation Commission: Requested their funding via email

- CII (Code Inspections Inc.): LY/PC 12-0033-12866 Wallis Run Road – 2 story addition permits building, electrical, plumbing and mechanical - \$535.00
- Planning Commission: No report
- Roadmaster – the F350 is back up and running
- Sewage Officer – No report
- Zoning Officer – No report

**Old Business:**

- Property Maintenance Code (IPMC) – meeting is being planned for last week of January

**New Business:**

- Zoning Hearing Board Vacancy – Maggie Emery term complete 1/31/13- Gary will speak to Maggie.
- Equipment fee schedule – to stay as it was in 2012
- Fee Resolution Weight Limit Ordinance – to stay as it was in 2012 until Supervisors review bonding procedures
- Fee Resolution for Zoning Ordinance to stay at \$200.00
- Supervisor Ray Lewis was designated as Township Delegate to the 2013 Convention
- Supervisor Marvin Springman made a motion with unanimous approval to appoint both Garth Everett and the McCormick Law Firm as the Township Solicitors and return the form enclosed in Garth’s letter.
- Resolution for change on signers on Township Banking Accounts- Supervisor Gary Abernatha made a motion with unanimous approval update checking accounts with current Secretary and new Treasurer when appointed.

**Dates to Remember:**

- Supervisors – February 4
- Planning Commission – January 16
- Recreation Commission – January 21

**Deeds Reviewed:**

- Trustees of the Wallis Run Methodist Charge of the Williamsport District of the Susquehanna Conference to David L. Blair
- James J Palotas & Frances M Scarfo to Tioga Resources LLC

**Mail Received:**

- Letter Garth Everett –McCormick Law Firm
- PA Department Environmental Resources – Updated info SEO

**CHECKS APPROVED AND SIGNED:** None due to end of year meeting in December 12/27/12  
Meeting Adjournment at 8:05 PM

Respectfully Submitted,  
Patricia Johnson, Secretary