

The regular meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday, January 5, 2009 at 7:10 PM in the Township Building. This being the reorganizational meeting it was called to order by the temporary chairman Ray Lewis.

PRESENT: Gary Abernatha, Supervisor  
Marvin Springman, Supervisor  
Ray Lewis, Supervisor and Roadmaster  
Toni Watts, Assistant Secretary  
Gloria Lewis, Bill Alsted, Annie Aumen, Brad Stine, Peg Little, Bob Emick,  
Casey Parker, Ed Johns and Jim Etzel

After opening the reorganizational meeting Ray Lewis asked for nominations for Chairman of the Board. Marvin Springman nominated Gary Abernatha and Ray Lewis seconded the nomination. Marvin Springman nominated Ray Lewis as Vice-Chairman and Gary Abernatha seconded the nomination. Marvin Springman nominated Christiana Moyer as Secretary / Assistant Treasurer and Toni Watts as Treasurer / Assistant Secretary Gary Abernatha seconded the nomination. Gary Abernatha moved that the nominations be closed. The above nominations were made with all in favor. Marvin Springman made a motion, with unanimous affirmative vote, to accept the above nominations.

1. To hold regular meetings on the first Monday of each month at 7 PM in the Township Building. With the exception of August 31<sup>st</sup> (the September meeting) and December 28<sup>th</sup> (The End of Year Meeting). Road inspections will be April 4<sup>th</sup> and October 3<sup>rd</sup> at 8 AM.
2. The Secretary and Assistant Secretary will be paid \$10.00 for each meeting held by the Auditors.
3. To pay the Supervisors \$75.00 per meeting in accordance with State Act 68.
4. To deposit the Township general funds in an account at Susquehanna Bank to be transferred to PLGIT leaving a \$3000 running balance to cover electronic transfers and check card purchases.
5. To deposit the Township state funds electronically to PLGIT.
6. To appoint Brett Feese as solicitor for the Township.
7. To pay the Secretary \$6750 per year and to pay the Assistant Secretary \$6050 per year. To pay the federal mileage rate (\$.55 per mile) for use of their vehicle for township business.
8. To make application for the Treasurer and Assistant Treasurer's bond to DGK Ins. in the amount of \$100,000 each.

9. To appoint a Roadmaster at the rate of \$12.50 per hour and federal mileage rate (\$.55 per mile) for the use of their truck in lieu of the Township truck. The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of the Township.
10. To appoint the three Supervisors as Roadmaster at the rate of \$12.50 per hour and federal mileage rate (\$.55 per mile) for the use of their vehicle for Township Business.
11. To pay general laborers of the Township a rate of \$7.50 - \$9.50 per hour, skilled laborers a rate of \$9.50 - \$10.50 per hour, road supervisor a rate of \$11.50 per hour and to employ persons under the age of 18 by special consent of their parents.
12. To give Marvin Springman authorization to use his discretion when dealing with road maintenance emergencies.
13. To retain the same fee schedule of Ordinance #2 regulating Junk dealers and Junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964:
  - A: Less than 15,000 sq. feet, \$150.00
  - B: More than 15,000 sq. feet but less than 40,000 sq. feet, \$175.00
  - C: More than 40,000 sq. feet, \$200.00
14. To join the Pennsylvania State Association of Township Supervisors and to subscribe to the Township News for each Supervisor, Secretary, Assistant Secretary, Zoning Officer, Solicitor, Members of the Planning Commission, Auditors, Roadmaster, Emergency Management Coordinator and Tax Collector.
15. To pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the Township asks them to act upon and pay the federal mileage rate (\$.55 per mile) to attend any hearing.
16. To authorize the Secretary or Assistant Secretary to purchase office supplies.
17. To pay Debra Lewis a rate of \$9.50 per hour for cutting the grass using her own mower.
18. To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and to do building maintenance.
19. To appoint Lycoming County Planning Commission, Allan Bennett, Zoning Officer and to pay them a flat rate of \$1.50 per capita per year with no mileage reimbursement. They are to perform the job according to the job description outline of 7/2/79.
20. To appoint Lycoming Sanitary Commission as Sewage Officer.

21. Actions approved by the board will not require a second; a vote will be taken.
22. To appoint Fred Peet to the vacancy board.
23. To request the auditors approval for the use of the Supervisors car or rental of a van for the semiannual road inspections and to pay the Supervisors \$75 for each road inspection.
24. To request the auditors approval of the federal mileage rate (\$.55 per mile) for the Supervisors when using their vehicle to perform Township Business.
25. To establish and approve an expense policy for elected and appointed officials as per copy attached to the January 3, 2007 minutes.
26. The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbours Cemetery entrance when requested prior to a burial service.
27. Pay cost of CDL licensing (as per a policy to be adopted), to join the PSATS drug & alcohol testing program and to pay any employee 2 hours for each required drug test.
28. To request the auditors approval for Gary Abernatha to be the township mechanic at a rate of \$17.50 per hour.

The auditors set items 8, 9, 10, 23, 24, 25, and 28.

On a motion by Marvin Springman, with unanimous affirmative vote, all of the above items were approved.

The minutes of the previous meeting were approved with the addition of the deeds reviewed.

GUESTS: None

REPORTS: PCTVFD: Brad would like to update the PCTVFD drivers list for the insurance company.

Planning Commission: The board reorganized in December and all officers stay the same. A new plan for the Snyder – Kreider property has been turned in. The Lycoming County Planning Commission stamped the plan but no comments were sent with it. Ed will contact Cliff Kanz and request a copy of the comments if there are any.

Recreation Commission: No Report

Sewage Officer: Alison Wagner – Scaife Rd – Issued Seepage Bed

Ray made a motion, with unanimous affirmative vote, to appoint Marvin Springman as the Lycoming Sanitary Representative and Gary Abernatha as the alternate. The September 10, 2009 meeting will be held here at 7:30 PM.

Sewage Verification Letters: None

Emergency Management: Peggy Little resigned as PCT Emergency Management Coordinator (letter attached). Bob Emick verbally resigned as PCT Deputy Emergency Management Coordinator. Peg went to the December meeting at county which was interesting, there was a briefing with a prison warden. A box of smoke alarms was picked up to be handed out by the PCTVFD as part of Operation Save a Life.

Peg deeply appreciates all of the support given to EMA by the Supervisors. To do the job of EMA Coordinator properly there must be a good working relationship with the PCTVFD. It is for this reason that Peg has resigned her position in hopes that the Supervisors can find a volunteer for EMA Coordinator that the PCTVFD will work with. Without these two units working together EMA can not fundtion.

Peg gave a packet of Resolutions and Ordinances for the Supervisors to review that could be adopted concerning fire departments. She feels that therer are two main problems at the PCTVFD - #1 Non Residents of Plunketts Creek Township are running the PCTVFD, #2 The amount of negativity towards current members and the amount of rumors spread about some is disparaging. These comments should in no way include the PCT Volunteer Ambulance Service. The Supervisors appreciate all of her help and commend her on a job well done as EMA Coordinator and are sorry to have to accept her resignation. The Supervisors will read over the information she gave them and discuss it at a later time.

Roadmaster: Cinders are being hauled by Stryker since it is now a new year. More ice is on its way.

Zoning Officer: No Report

CONTINUING BUSINESS: Marvin made a motion, with unanimous affirmative vote, to give the James V Brown Library the \$500 donation from 2008 with no stipulations.

NEW BUSINESS: Ray made a motion, with unanimous affirmative vote, to reappoint Glenn Rightmire to the Zoning Hearing Board, his new term will expire on January 31, 2012.

Marvin made a motion, with unanimous affirmative vote, to approved the equipment schedule as revised 1/5/09.

Ray made a motion, with unanimous affirmative vote, to approve resolution #2009-1 Weight Limit Ordinance Fee Schedule.

Research needs completed before any changes to the zoning fee schedule are discussed.

Gary made a motion, with unanimous affirmative vote, to appoint Ray as the voting delegate at the Township convention April 19-21<sup>st</sup> at Hershey.

Mark Murawski, Lycoming County Planning Commission, needs contacted about whether the Turkey Farm Roads funds are still encumbered.

Marvin made a motion, with unanimous affirmative vote, to send the annual financial report request letter to the PCTVFD on behalf of the PCT elected auditors.

DEEDS: None

CHECKS APPROVED AND SIGNED:  
See attached treasurer's report.

There being no further business, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,

Christiana Moyer, Secretary