

The regular meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday January 7, 2008 at 7:00 PM in the Township Building. This being the reorganizational meeting it was called to order by the temporary chairman Gary Abernatha.

PRESENT: Gary Abernatha, Supervisor
Marvin Springman, Supervisor
Ray Lewis, Supervisor and Roadmaster
Toni Watts, Assistant Secretary
John Lavelle, Zoning Officer
Gloria Lewis, Bill Alsted, Annie Auman, Brad Stine, Peg Little
and Jim Etzel

After opening the reorganizational meeting Gary Abernatha asked for nominations for Chairman of the Board. Marvin Springman nominated Gary Abernatha and Ray Lewis seconded the nomination. Marvin Springman nominated Ray Lewis as Vice-Chairman and Gary Abernatha seconded the nomination. Ray Lewis nominated Christiana Moyer as Secretary / Assistant Treasurer and Toni Watts as Treasurer / Assistant Secretary. Marvin Springman moved that the nominations be closed. The above nominations were made with all in favor. Marvin Springman made a motion, with unanimous affirmative vote, to accept the above nominations.

1. To hold regular meetings on the first Monday of each month at 7 PM in the Township Building. With the exception of August 25th (the September meeting) and December 30th (The End of Year Meeting). Road inspections will be April 5th and October 4th at 8 AM.
2. The Secretary and Assistant Secretary will be paid \$10.00 for each meeting held by the Auditors.
3. To pay the Supervisors \$75.00 per meeting in accordance with State Act 68.
4. To deposit the Township general funds in an account at Susquehanna Bank to be transferred to PLGIT leaving a \$3000 running balance to cover electronic transfers and check card purchases.
5. To deposit the Township state funds electronically to PLGIT.
6. To appoint Brett Feese as solicitor for the Township.
7. To pay the Secretary \$6750 per year and to pay the Assistant Secretary \$6050 per year. To pay the federal mileage rate (\$.505 per mile) for use of their vehicle for township business.
8. To make application for the Treasurer and Assistant Treasurer's bond to DGK Ins. in the amount of \$100,000 each.

9. To appoint a Roadmaster at the rate of \$12.50 per hour and federal mileage rate (\$.505 per mile) for the use of their truck in lieu of the Township truck. The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of the Township.

10. To appoint the three Supervisors as Roadmaster at the rate of \$12.50 per hour and federal mileage rate (\$.505 per mile) for the use of their vehicle for Township Business.

11. To pay general laborers of the Township a rate of \$7.50 - \$9.50 per hour, skilled laborers a rate of \$9.50 - \$10.50 per hour, road supervisor a rate of \$11.50 per hour and to employ persons under the age of 18 by special consent of their parents.

12. To give Marvin Springman authorization to use his discretion when dealing with road maintenance emergencies.

13. To retain the same fee schedule of Ordinance #2 regulating Junk dealers and Junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964:

A: Less than 15,000 sq. feet, \$150.00

B: More than 15,000 sq. feet but less than 40,000 sq. feet, \$175.00

C: More than 40,000 sq. feet, \$200.00

14. To join the Pennsylvania State Association of Township Supervisors and to subscribe to the Township News for each Supervisor, Secretary, Assistant Secretary, Zoning Officer, Solicitor, Members of the Planning Commission, Auditors, Roadmaster, Emergency Management Coordinator and Tax Collector.

15. To pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the Township asks them to act upon and pay the federal mileage rate (\$.505 per mile) to attend any hearing.

16. To authorize the Secretary or Assistant Secretary to purchase office supplies.

17. To pay Debra Lewis a rate of \$9.50 per hour for cutting the grass using her own mower.

18. To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and to do building maintenance.

19. To appoint Lycoming County Planning Commission, John Lavelle, Zoning Officer and to pay them a flat rate of \$1.50 per capita per year with no mileage reimbursement. They are to perform the job according to the job description outline of 7/2/79.

20. To appoint Lycoming Sanitary Commission as Sewage Officer.

21. Actions approved by the board will not require a second; a vote will be taken.

22. To appoint Fred Peet to the vacancy board.

23. To request the auditors approval for the use of the Supervisors car or rental of a van for the semiannual road inspections and to pay the Supervisors \$75 for each road inspection.

24. To request the auditors approval of the federal mileage rate (\$.505 per mile) for the Supervisors when using their vehicle to perform Township Business.

25. To establish and approve an expense policy for elected and appointed officials as per copy attached to the January 3, 2007 minutes.

26. The Roadmaster is authorized to plow and cinder the PCTVFD parking lot.

27. Pay cost of CDL licensing (as per a policy to be adopted), to join the PSATS drug & alcohol testing program and to pay any employee 2 hours for each required drug test.

28. To request the auditors approval for Gary Abernatha to be the township mechanic at a rate of \$17.50 per hour.

The auditors set items 8, 9, 10, 23, 24, 25, and 28.

On a motion by Marvin Springman, with unanimous affirmative vote, all of the above items were approved.

The minutes of the previous meeting were approved as read.

GUESTS: John Lavelle came to give the final recommendations from the Lycoming County Planning Commission on the Zoning Map Discrepancies. The Supervisors thanked John and County for taking the time to help us with this project. Jim Etzel will ask Ed Johns if the PCT Planning Commission would look over this packet of information at their January meeting and give their opinion on each of the recommendations from County.

REPORTS: Zoning Officer: Nothing in December.

PCTVFD: A grant was received in the amount of \$19,000 for debt reduction. The Ambulance received approximately \$10,000 for rescue equipment. There was an accident on Route 87 that required oil dry but the Township did not have enough on hand. Brad found out that Montoursville Fire Department has a skid on hand at all times. Ray made a motion, with unanimous affirmative vote, to have the Township purchase a skid of oil dry to have on hand in the event that the PCTVFD needs it again. Brad is trying to find out who pays to replace the supplies used during accident clean up. The Supervisors were all in agreement to help the Fire Department, if necessary, get answers to their questions about haz mat situations.

Planning Commission: No Report

Recreation Commission: The Christmas Party was one of the best yet.

Sewage Officer: William Kuhns – Loyalsock Manor Road – Pending

Sewage Verification Letters: None

Emergency Management: Peg turned in the EOP to county. On 12/23 Peg, Bob Emick, and Don and Sue Smith went to low lying areas and hollered that the Creek was at 12 feet since the bridge gauge was not working properly.

Roadmaster: The account is set up at Ash Resources, in case we need it. The guys have been spreading a lot of cinders lately. Ray got estimates on vibrators for the slide in cinder spreaders, they are as follows. \$556 for a 1-2 yard capacity complete package and \$646 for a 3-4 yard capacity complete package. The Supervisors are all in agreement to purchase a vibrator. Ray is still trying to get a set of tire chains for the F450. The new cinder bin is boarded up and the old cinder bin is almost torn out. They are making a 4th bay in the equipment maintenance building, using the garage door from the fire hall, and then they will be insulating that building so it can be heated during winter storms when the guys have to cinder more than once during a storm. The first load of salt was purchased and if the ice storms continue the second load will be needed this year.

CONTINUING BUSINESS: A decision on updating the Zoning Ordinance will be made after the map discrepancies are evaluated by the PCT Planning Commission.

A return call from Penn DOT about the firehouse signs is pending.

NEW BUSINESS: Marvin made a motion, with unanimous affirmative vote, to advertise for bids to replace the roof on the Township building using the following specifications and any additional changes suggested by Brett Feese.

1. 30 year architectural shingles in an earth tone color are to be used.
2. The roof of the Cupola is to be replaced also.
3. A shingled ridge vent is to be installed.
4. Ice Guard is to be installed.
5. Drip edge is to be installed on all eaves and gables.
6. The job must meet IBC 2006 requirements.
7. Contractor shall be responsible for getting the necessary building permit from Codes Inspection Inc.
8. Job is to be completed by May 31st or a penalty of \$ per day will be charged.
9. A 100% performance bond is required from successful bidder
10. All necessary repairs are to be made to the wooden roof deck.

Brett Feese is to be consulted for verbiage about making sure all debris is removed from the site, an average penalty amount and if the performance bond could be used if the site was not cleaned up.

Ray made a motion, with unanimous vote, to appoint Roger Crebs as an alternate on the Zoning Hearing Board with a term ending 1/31/2010. He will be replacing Bill Waldeisen who resigned last year.

Marvin made a motion, with unanimous vote, to reappoint Clark Bigger to the Zoning Hearing Board with a term ending 1/31/2011.

The Zoning Ordinance fee schedule will be looked at when and if the Zoning Ordinance is updated.

Marvin will be the Lycoming Sanitary Committee representative and Gary will be the alternate for 2008.

Ray and Gary will be attending the PSATS convention in May. Ray will be the voting delegate.

The Supervisors are in agreement for Ray to purchase a new step ladder for the maintenance building.

Montour sent a breakdown of heating oil purchases since 2002, the totals per year are as follows: 2002 (2210gals), 2003 (2737 gals), 2004 (2232 gals), 2005 (2406 gals), 2006 (1350 gals), 2007 (1225 gals).

DEEDS: Mary D Hamilton, by Tax Claim Bureau TO SKO Incorporated

Glee L Carvell, single TO James H Snyder, Jr. and Kimberly P Snyder, his wife

Julieanne E Steinbacher, Esq., Administratrix DBN of the Estate of Stephen M Anthony, also known as Steven M Anthony TO Michael A Caseman and Amy L Caseman, husband and wife

Jonathan E Butterfield and Sally L Butterfield, husband and wife; and E Gail Magin, single TO Jonathan E Butterfield and Sally L Butterfield, husband and wife

Beth Fillnow, a/k/a Beth A Fillnow TO Robert T Long III and Catherine A Long, husband and wife

Louis Fenimore and Yolanda Fenimore, his wife TO Kevin Lynch and Kelly Lynch, his wife

William R Waldeisen, Jr and Marion S Waldeisen, his wife TO John C Hooper and Wendy L Hooper, his wife

CHECKS APPROVED AND SIGNED:
See attached treasurer's report.

There being no further business, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,

Christiana Moyer, Secretary