

The re-organizational meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday February 3, 2014 at 7:00 PM in the township building.

PRESENT: Gary Abernatha, Supervisor
Ray Lewis, Supervisor
John Blair, Supervisor
Patricia (Pat) Johnson, Secretary/Assistant Treasurer
Carrie Stine – Treasurer/Assistant Secretary
Brad Stine, Tom Schafer, Annie Aumen, Audrey Moon

Guests: Greg Moyer, Maggie Emery, Perry Emick

Supervisor John Blair made a motion to approve the January re-organizational meeting minutes as printed with changes (adding Secretary/Treasurer wages and adding the wage for Webmaster with unanimous agreement).

Gregory Moyer the newly elected Tax Collector ask the Supervisor's approval to open a checking account at Muncy Bank & Trust and stated he needed a letter from the Township affirming he was the elected Tax Collector with the authority to open a non-interest bearing checking account for collection of taxes. The letter was also to state his complete address and contact information as well as the EIN number for the Township which will be used to open account. This letter is to the attention of Kathy Dincher, Assistant Manager at the Montoursville Branch.

The Supervisors gave their approval and the Secretary will provide the letter to the bank by end of week.

Perry Emig questioned whether he needed to pay an ambulance bill he received. Brad Stine explained to Perry he was not liable for the bill as he was a Township Resident and also was a member of the ambulance service so his membership would take care of it.

Maggie Emery stated it would be a good idea if the Zoning Hearing Board were recipients of the Township News magazine as it has many educational articles and updates that are helpful and informative. The Supervisors agreed – Secretary Pat Johnson will get the Zoning Hearing Board added to the list of recipients.

Tom Schafer requested as Webmaster that his payroll be set up as a quarterly payment instead of monthly as many months the time spent is minimal and not cost effective to process a paycheck. This can be done in without any problem – Supervisors agreed that Tom could be paid quarterly and Treasurer Carrie Stine will set him up as such in the payroll program.

REPORTS:

- PCTVFD: Brad Stine confirmed the Fire Company did receive a state grant in the amount of \$12,000 which will be used for debt reduction and the purchase of an electric litter for the ambulance
- Emergency Management Officer – Tom reported the NIMS classes were filling quickly. Tom also stated the chevrons are on the bucket truck and he is in the process of getting the other trucks numbered.
- Recreation Commission: No report
- CII (Code Inspections Inc.): No report
- Planning Commission: Bixler subdivision – Jim Etzel was not at meeting so Secretary Pat Johnson will follow up with him.
- Roadmaster – Roadmaster Ray Lewis stated there had been a problem with cinders not spreading so they added some pea size stone to the cinders which seemed to eliminate the problem.
The John Deere has been fixed and all credits received for the original billing.
- Sewage Officer – No report
- Zoning Officer – No report

Continuing Business:

- O'Brien property – turning into recreation area for Township residents- Secretary Pat Johnson mentioned DCNR had grants being offered and maybe the Township should apply to see if the monies could be used to help with turning this property into an access area to Loyalsock Creek. The Supervisors agreed so the grant will be reviewed and investigated to see if the Township can apply.
- Real Estate taxes on Obrien, Carey and Sampson received - \$ 3155.31.
- Lycoming County NIMS training – Supervisors discussed and all will attend – Secretary Pat Johnson to make their reservations as only one date and time is left.

New Business:

- Vacancies- terms expire – Britt Bassett, Planning Commission – expired 1/31/2014 and Clark Bigger, Zoning Hearing Board – expired 1/31/2014 (Clark agreed via phone conversation on 1/18/14 @ 2:39PM to serve another term)

Supervisor Ray Lewis made a motion with unanimous approval to re-appoint Britt Bassett to the Planning Commission and Clark Bigger to the Zoning Hearing Board for another term.

- Approval to continue the expense policy for elected and appointed officials per copy attached to January 3, 2007 minutes.

This expense policy could not be found attached to the 2007 minutes so Annie Aumen volunteered to check Auditor's paperwork to find the policy so Supervisors can review for approval.

- Fee Schedule review – fees for use of township equipment was reviewed and prices were adjusted.
- Accuscan – file organization

In order to get the Township files organized the Supervisors approved Secretary Pat Johnson to go forward and take pictures of files to start the process and send to Accuscan for quotation. The files will be scanned and organized on the Township computer giving anyone needing to locate a file the ability to do so effectively and quickly. It will also eliminate the need to purchase more fire files and boxing files in the basement.

- Rivers conservation plan for the Loyalsock Creek watershed- The Supervisors decided to sign and return their agreement to join this association.
- Plunketts Creek Township Volunteer Fire Dept. – budget money use from 2013 and budget for 2014 was received
- Larson Design – Bridge Safety Report was received but without any type of recommendations.

Dates to Remember:

- Recreation Commission Meeting – February 18th
- Planning Commission – Meeting- February 20th
- Township Meeting Supervisors – March 3rd

Deeds Reviewed:

- William S Barton to Ronald P Dysard, Tandy J. Bigger, John W. Brenneman Jr. – Residual Lot on the Final Subdivision on Lands of Russell S. and Kathryn J. Yinger.

Mail Received:

- Accuscan digital archival solutions- for permanent storage of records
- Chief Oil & Gas- Weller Unit 1H, McNett Township
- Chief Oil & Gas –Cotton Hanlon 1H, McNett Township
- Chief Oil & Gas – Waldeisen-Ladd 1H, Fox Township
- SPCA Thank you letter for donation
- DNCR letter for recreation and conservation grants
- Chief Oil & Gas – Kuziak Unit 7V Well Plat, Fox Township
- EMC Insurance – deletion of items sold
- PA Department of Community & Economic Development – Information on UCC Reports filed electronically online.
- Gene Yaw DCNR grant applications
- Chief Oil & Gas – Blanchard Unit #1H- McNett Township
- Chief Oil & Gas – Waldeisen-Ladd SE Unit # 1H – Fox Township
- Inflection energy LLC – Palmer Hill Griggs 1H – Eldred Township
- Chief Oil & Gas – PA Woodlands Unit #1H, Design #1 – Sullivan County
- PennDot – Project Completion Project 13-41234-01 approval final –liquid fuels reimbursement
- Auditor General – Municipal Pension Plan Funding

- Lycoming County – Central Collections Office – 2013 RE Taxes breakdown
- Lycoming County Planning Commission – Bixler Subdivision letter

CHECKS APPROVED AND SIGNED

Meeting Adjourned 8:30 PM

Respectfully Submitted,
Patricia Johnson, Secretary