

The monthly meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday December 28<sup>th</sup>, 2015 at 7:00 PM in the Township building.

PRESENT:

Ray Lewis, Chairman Supervisor  
John Blair, Supervisor  
Jim Etzel, Supervisor  
Patricia (Pat) Johnson, Secretary  
Carrie Stine, Treasurer  
Brad Stine – PCTVFC

Guests: Tim Wentz, Wentz Engineering, Anne Aumen, Gloria Lewis, Audrey Moon, Dolly Schafer, Julie Lewis

Supervisor Jim Etzel made a motion with unanimous approval to approve the minutes as presented.

REPORTS:

PCTVFD:

- Brad Stine will make sure the township gets the list of new appointees from the Fire Companies organizational meeting.

Emergency Management: No Report

Recreation Commission: -

- Theresa Sullivan has submitted her resignation from Recreation as of December 31, 2015.

Julie Lewis attended the meeting to ask for appointments to the board that Theresa has suggested are approved. Supervisor Jim Etzel explained to Julie about the board and the legal needs including that of minutes being submitted to Township Supervisors and email protocol. Julie stated Recreation will hold their meetings the 2<sup>nd</sup> Wednesday of each month as needed for events to be planned.

Supervisor Jim Etzel also explained Recreation would keep the checkbook with a balance of \$500.00 – when more monies are needed the Recreation Treasurer will contact Township Treasurer Carrie Stine.

Supervisor John Blair made a motion with unanimous approval that Tina Emick and Amanda Dangle added to the Recreation Board.

CII (Code Inspections Inc.):

- LY/PC 15-0008- John McCarty – 74 Lower Barbours Rd- Rewire existing cabin - \$ 161.50

Planning Commission: No Report

Roadmaster:

- Roadmaster Brad Stine presented to the Board quotations and estimates for grader blade for the skid steer and maintenance. Both are tabled for further discussion at future meeting once the board can review.

Sewage Officer: No Report

Zoning Officer: No Report

Continuing Business:

- Bathroom renovation proposal- new quotation for cosmetic upgrade has been presented to the board for review. Tabled for further discussion
- Township Emails  
Supervisor Jim Etzel made a motion with unanimous approval to accept email resolution for use of township emails.
- Email Protocol Proposal  
Supervisor Jim Etzel made a motion with unanimous approval to accept the email protocol as written.
- Revision of the Recreation Commission/PCT Responsibilities  
Supervisor Jim Etzel made a motion with unanimous approval to accept his written recreation memorandum of understanding prepared for Recreation and reviewed by the Recreation Board.
- Property Maintenance Ordinance update  
A second certified letter was sent to Estate of Mary Gebhart on 11/28/15 with still no response. Hearing is set for Theodore Shelly property. Supervisor Jim Etzel states the Kevin Nash property is in violation of the Property Maintenance Ordinance. Secretary Patricia Johnson to do research to make sure Kevin does indeed own the property prior to sending letter.
- Gas well ordinance  
Britt was not present to give update

- Central Keystone COG update – email was sent – they have tabled Plunketts Creek Township joining until January in order to make sure they can give the township the services that are needed in an expeditious manner.
- Outside Auditor = 2015 year-end audit – Supervisor Jim Etzel stated his opinion and numerous incidents as to why he is in favor of using an outside auditing firm again this year for the 2015 audit. Supervisor Jim Etzel explained he feels that all the elected auditors have given their best efforts in auditing the books in the past and stated numerous reasons as to why he feels the Township would be better served with a certified outside auditing firm.

Supervisor Jim Etzel made a motion with unanimous approval to use Baker Tilly for the Township fiscal audit of 2015 again this year.

#### New Business:

- Budget Approval 2016  
Supervisor John Blair made a motion with unanimous approval to approve the 2016 budget as it stands with no changes.
- FEMA- new flood map update  
This will mean a change to the Zoning Ordinance and per Township Solicitor will need to be handled in the same manner as any change to a standing Ordinance.
- Engineer – Tim Wentz rates  
Supervisor Jim Etzel made a motion with unanimous approval to appoint Tim Wentz formerly of URS as the Township Engineer. Tim has quit URS and reopened his own business Wentz and Associates which had served the Township previously to Tim joining URS.
- Boot Camp – New Supervisors  
Supervisor Ray Lewis made a motion with unanimous approval for Supervisor Jim Etzel to attend.
- PSAT Annual Conference  
Tabled for the January Reorganizational meeting
- Bid Limit threshold for 2016 – letter received from PennDot there will be no change

#### Dates to Remember:

- Supervisors Reorganizational Meeting and Monthly Meeting- January 4<sup>th</sup> 2016
- Auditors Meeting – January 5<sup>th</sup> 2016
- Theodore Shelly Hearing – Thursday January 7<sup>th</sup>, 2016 @ 6:00 PM

Deeds Reviewed:

- Gregory Lubeskie to Marc S. Sandri- Scaife – Tax Parcel # 48-253-123
- Amanda L. Oechler to Marissa J. Spitler & Jacob R. Day, Tax Parcel # 48-004-210

Mail Received:

- PA Dept. Environmental Protection – letter received for general permit-Little Bear Road-culvert over Bryan Hollow
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Meeting Adjourned at 8:30 PM

Respectfully Submitted,  
Patricia Johnson, Secretary