

The re-organizational meeting and monthly meeting of the Plunketts Creek Township Board of Supervisors was called to order Wednesday January 2, 2018 at 7:00 PM in the township building.

PRESENT: Ray Lewis, Supervisor  
 John Blair, Supervisor  
 Tom Schafer, Supervisor  
 Patricia (Pat) Johnson, Secretary  
 Carrie Stine, Treasurer

Guests: Audrey Moon, Annie Aumen, Nikalette Lentz, Dolly Schafer, Brad Stine, Jason Lewis, Christy Moyer, and Scott Mathias

Organization

- Organize under the supervision of a temporary chairman appointed by the supervisors. The temporary chairman will receive nominations for a permanent chairman  
 Vice Chairman served as temporary Chairman and requested nominees for Chairman Supervisor  
 Supervisor Tom Schafer nominated Ray Lewis for Chairman Supervisors with unanimous approval.
- Nominate and elect a vice chairman and appoint a secretary and treasurer  
 Supervisor John Blair was nominated for Vice Chairman with unanimous approval. Patricia Johnson was appointed Secretary and Carrie Stine was appointed Treasurer by unanimous approval.
- Set regular meeting schedule dates and have Secretary publish this information in newspaper in accordance with the Sunshine Law. Dates in 2019 – February 4, March 4, April 1, May 6, June 3, July 1, August 5, August 26, October 7, November 4, December 2, December 30, 2019
- Organizational meeting will be held January 6, 2020 and Auditors meeting January 7, 2020.
- Road tours – April 6th and October 5th
- Motion to approve resolution 2019-01 to appoint Baker Tilly formerly ParenteBeard a certified and competent public accountant to examine all of the accounts of the Township of Plunketts Creek for the fiscal year of 2018. Supervisor John Blair made a motion to approve with unanimous approval – Resolution was signed
- Payment amount for Public Auditors meetings attended by Secretary and or Treasurer- \$10.00
- To pay the Supervisors elected/re-elected a salary of \$1875 per year in accordance with State Act 68
- To continue to deposit general funds into Woodland then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases
- To continue to deposit general funds set up for electronic transfer directly into PLGIT general account.
- To deposit township state funds electronically to PLGIT
- To re-appoint Solicitor- David Smith, Chris Kenyon McCormick Law Firm as Township Solicitors
- To discuss Township Engineer – Supervisors John Blair made a motion with unanimous approval to appoint RJ Webster to the position of Township Engineer; this motion was made and approved after discussing resumes submitted and pricing for those submissions.

- To pay federal mileage rate (\$.58 per mile) for use of Supervisors vehicles for township business.
- To continue bonds on Secretary and Treasurer through DGK Insurance in amount of \$250,000.00 each
- To pay general laborers of the township a rate of \$8.00-\$10.00 per hour, skilled laborers a rate of \$10.00-\$12.00 per hour, road supervisor a rate of \$13.00 per hour and to employ persons under the age of 18 by special consent of their parents.
- To give Roadmaster Brad Stine authorization to use his discretion when dealing with road maintenance emergencies.
- To retain the same fee schedule of Ordinance #2 in regards to Junk Dealers and junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964. Fee schedule is as follows:
  - Less than 15,000 square feet -\$150.00
  - More than 15,000 square feet but less than 40,000 square feet -\$175.00
  - More than 40,000 square feet - \$ 200.00
- To join the PA. State Association of Township Supervisors and to subscribe to the Township News as approved by Township Supervisors.
- To pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the township asks them to act upon and pay the federal mileage rate (\$.58 per mile) to attend any hearing.
- To authorize the Secretary and or Treasurer to purchase office supplies up to \$200.00 without prior authorization from Township Supervisors.
- To pay for lawn mowing of township grounds with Township mower the employee's rate of \$ 10.50 per hour.
- To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and do building maintenance.
- To discuss Zoning Officer opening
- To appoint Gene Powlus, Rohland Engineering LLC as sewage officer
- The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbours Cemetery entrance when requested prior to a burial service.
- To Reappoint Brad Stine to Roadmaster at a rate of \$14.00 per hour and federal mileage rate (\$.58 per mile) for use of his personal vehicle for township business
- The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township
- To appoint Ed Johns to the vacancy board
- PSAT conference – designate voting delegate – who may be attending-no one attending at this time.
- To approve current Expense Policy for attendances to conferences and meetings.
- Actions approved by the board will not require a second: vote will be taken.
- Supervisors to make motion with unanimous approval for Supervisors all to be appointed as Roadmaster – Ray Lewis, John Blair and Tom Schafer.
- The Auditors to set the pay rate for the Supervisors serving as Roadmaster at their meeting on January 3<sup>rd</sup>.

Motion was made by Supervisor John Blair with unanimous approval to accept all the above reorganizational movements.

Approval or correction of December 27<sup>th</sup> meeting minutes. Supervisor John Blair made a motion with unanimous approval for approving the minutes as written.

Treasurer’s Report: 2018 Profit/Loss Statement presented

Continuation to the Regular Monthly Meeting of the Township Supervisor started at 7:15PM

Reports:

- PCTVFD – No report
- CII (Code Inspections Inc.) – No report
- Planning Commission- No report
- Recreation Commission- No report
- Emergency Management Officer- No report
- Roadmaster- there is an issue of slide above the Dunwoody Club – Supervisors to check it out with Roadmaster
- Sewage Officer- No report
- Zoning Officer- Daryl Treaster has resigned per his conversation with Supervisor Tom Schafer. Secretary Patricia Johnson to follow up to see what other townships are doing with their Zoning enforcement and will also call county to see if they enforce township zoning or county. Job description to be sent to Supervisor Ray Lewis as there may be a person interested.

Continuing Business:

- Development Lower Barbour/Dunwoody Parking Area -On hold- February Agenda
- Planning for Playground H, construction – On hold -February Agenda
- Purchase of Bobcat update -this is going forward as expected – the bank is working with the attorney for paperwork.

New Business:

- FEMA/PEMA – Designation of Agent Resolution and Public Disaster Assistance Application for August flooding -after discussion since the township damaged was prior to the date assistance is being offered the township does not need to go forward with this and submitting costs.

Dates to Remember:

- Supervisors – February 4<sup>th</sup>
- Planning Commission – January 16<sup>th</sup>
- Recreation – January 9<sup>th</sup>

Deeds Reviewed:

- W. John & Carol A. Wagner to William John & Carol A Wagner – Shore Acres area
- Albert R. & Judith E Styracula to Glenn P & Tammy L Smithgall
- Gloria J Karchner to Brian E Roughton & Ellen Y Hoch
- Gary Hettler to Gary Hettler & Jacqueline M Hettler -

Correspondence and Communications:

- Chief Oil & Gas – Hemlock Ridge Estates W2H, W1H, Unit 3H, E4H, E5H, McNett Township

Checks Reviewed and Signed

Meeting Adjourned 7:35PM