

The re-organizational meeting and monthly meeting of the Plunketts Creek Township Board of Supervisors was called to order Monday January 3, 2017 at 7:05 PM in the township building.

PRESENT: Ray Lewis, Supervisor  
 John Blair, Supervisor  
 Tom Schafer, Supervisor  
 Patricia (Pat) Johnson, Secretary  
 Carrie Stine, Treasurer

Guests: Audrey Moon, Gloria Lewis, Annie Aumen, Ray Murphy, Mable Blair, and Brad Stine

Organization

Organize under the supervision of a temporary chairman appointed by the supervisors. The temporary chairman will receive nominations for a permanent chairman

Nominate and elect a vice chairman and appoint a secretary and treasurer-

Supervisor John Blair was nominated by Supervisor Tom Schafer to act as Temporary Chairman – Supervisor Tom Schafer nominated Supervisor Ray Lewis to Chairman and Supervisor John Blair to Vice Chairman. Motion was made with unanimous approval.

Chairman Supervisor Ray Lewis made a motion to appoint Patricia Johnson as Secretary/Assistant Treasurer and Carrie Stine as Treasurer/Assistant Secretary – Motion was made with unanimous approval for appointees.

The listing below was read for vote after completion.

- Set regular meeting schedule dates and have Secretary publish this information in newspaper in accordance with the Sunshine Law.  
 Dates in 2017 – February 6, March 6, April 3, May 1, June 5, July 3, August 7, August 28, October 2, November 6, December 4, December 27, 2017 Organizational meeting will be held January 2, 2018 and Auditors meeting January 3, 2018.
- Motion to approve resolution 2017-01 to appoint Baker Tilly formerly ParenteBeard a certified and competent public accountant to examine all of the accounts of the Township of Plunketts Creek for the fiscal year of 2016.

Supervisor John Blair made a motion with unanimous approval to appoint and accept Resolution 2017-01 for Baker Tilly to audit the Township accounts for 2016.

- Payment amount for Public Auditors meetings attended by Secretary and or Treasurer- \$10.00
- To pay the Supervisors elected/re-elected a salary of \$1875 per year in accordance with State Act 68
- To continue to deposit general funds into BB&T then transfer to PLGIT leaving a \$3000 running balance to cover electronic transfers and debit card purchases
- To continue to deposit general funds set up for electronic transfer directly into PLGIT general account.
- To deposit township state funds electronically to PLGIT

- To re-appoint Solicitor- David Smith, Chris Kenyon McCormick Law Firm as Township Solicitors
- To re-appoint Tim Wentz as Township Engineer
- > To pay federal mileage rate (\$.53.5 per mile) for use of their vehicles for township business.
- > To continue bonds on Secretary and Treasurer through DGK Insurance in amount of \$250,000.00 each
- > To pay general laborers of the township a rate of \$8.00-\$10.00 per hour, skilled laborers a rate of \$10.00-\$12.00 per hour, road supervisor a rate of \$13.00 per hour and to employ persons under the age of 18 by special consent of their parents.
- > To give Roadmaster Brad Stine authorization to use his discretion when dealing with road maintenance emergencies.
- > To retain the same fee schedule of Ordinance #2 in regards to Junk Dealers and junkyards and storage and disposal of scrap, refuse and junked articles and the amended ordinances of August 3, 1964. Fee schedule is as follows:

Less than 15,000 square feet -\$150.00  
 More than 15,000 square feet but less than 40,000 square feet -\$175.00  
 More than 40,000 square feet - \$ 200.00

- To join the PA. State Association of Township Supervisors and to subscribe to the Township News for each Supervisor, Secretary, Planning Commission, Zoning Hearing Board, Auditors, and Emergency Management Coordinator if separate from Supervisor
- To pay the Zoning Hearing Board of Adjustments and their recording secretary \$25.00 for each hearing the township asks them to act upon and pay the federal mileage rate (\$.53.5 per mile) to attend any hearing.
- To authorize the Secretary and or Treasurer to purchase office supplies up to \$200.00 without prior authorization from Township Supervisors.
- To pay for lawn mowing of township grounds with Township mower the employee's rate of \$ 10.50 per hour.
- To pay Craig Lewis and Emerson Lewis their regular hourly rate to act as building caretakers and do building maintenance.
- To appoint Codes Inspection per their contract as Zoning Officer
- To appoint Gene Powlus, Rohland Engineering LLC as sewage officer
- The Roadmaster is authorized to plow and cinder the PCTVFD parking lot and the Barbours Cemetery entrance when requested prior to a burial service.
- To Reappoint Brad Stine to Roadmaster at a rate of \$14.00 per hour and federal mileage rate (\$.53.5per mile) for use of his personal vehicle for township business
- The Roadmaster is authorized to spend up to \$200 for supplies without prior authorization on behalf of township
- To appoint Ed Johns to the vacancy board
- PSAT conference – designate voting delegate – who may be attending.(none appointed)
- To approve current Expense Policy for attendances to conferences and meetings.

Actions approved by the board will not require a second: vote will be taken.

Supervisor John Blair made a motion with unanimous approval to accept and approve the above organization listing.

- Supervisors to make motion with unanimous approval for Supervisors all to be appointed as Roadmaster – Ray Lewis and John Blair and Tom Schafer.

Supervisor John Blair made a motion with unanimous approval to appoint all Supervisors as Roadmaster.

- The Auditors to set the pay rate for the Supervisors serving as Roadmaster at their meeting on January 4<sup>th</sup>.

Approval or correction of December 28<sup>th</sup> meeting minutes as printed- Supervisor John Blair made a motion with unanimous approval to accept the meeting minutes with correction of adding Elected Auditor to Annie Aumen’s name.

Treasurer’s Report: 2015 Profit/Loss Statement presented was presented by Treasurer Carrie Stine.

Guests: Mable Blair requested the use of the Recreation room for a birthday party – The Township does allow residents to use the facility when needed.

Supervisor Tom Schafer made a motion with unanimous approval to allow Mable Blair to use the room. Supervisor John Blair will unlock the doors as needed.

Reports:

- PCTVFD- No Report
- CII (Code Inspections Inc.) –No Report
- Planning Commission – No Report
- Recreation Commission –No Report- the Supervisors will attend the monthly meeting to discuss the bank account and updating the bylaws. Supervisor Tom Schafer to notify the Recreation Commission so all can attend.
- Emergency Management Officer - Supervisor took tour of the roads that were flooded for discussion with FEMA/PEMA on January 13<sup>th</sup> 1:30. Meeting will be at the Fire Hall.
- Roadmaster – have parts for backhoe and they are working on repair. It was also brought up the backup battery is not working for the locks on the buildings when power goes off. The buildings are all locked with no access. Brad and Tom to check into the reason.
- Sewage Officer-No report
- Zoning Officer – No report

Continuing Business:

- Property Maintenance Ordinance update – No update
- Gas well ordinance update- No update

New Business:

Dates to Remember:

- > Supervisors Meeting – February 6
- > Planning Commission – January 18
- > Recreation Commission – January 11

Deeds Reviewed

Correspondence and Communications:

Checks Reviewed and Signed:

Meeting Adjourned at 7:45 PM

Respectfully Submitted,  
Patricia Johnson, Secretary